

**Westminster Village
Job Posting**

Position: Housekeeper

Department: Housekeeping

Reports to: Director of Environmental Services

Status: Full time 1st shift including some 2nd shift

Duties:

- Basic cleaning duties.
- Assist with moving furniture within house moves.
- Fill soap and paper towel dispensers.
- Collecting trash.
- Familiarize oneself with location and use of firefighting equipment, alarms, and disaster procedures.

Education/License:

- High School Diploma, GED or equivalent
- Previous housekeeping experience preferred

Skills, Knowledge and Abilities:

- Good verbal and communication skills.
- Ability to lift up to 30 lbs.
- Must be able to stand and walk for entire shift outside of break time.
- Must be able to stoop, bend, squat, kneel and reach.
- Must be capable of wide range of hand, wrist and finger motions including pinching, grasping, and fingering required for such tasks as carrying supplies, objects, and equipment.