

## **Westminster Village Is A Leading Non-Profit Continuing Care Retirement Community**

Position: Server

Department: Dietary

Reports to: Director of Dining Services

Status: Part time 4p – close including every other weekend

Part Time 6a-2:30p including every other weekend

These are Union Positions

### **Duties:**

- May prepare simple food items such as salads, coffee and desserts. Must portion and setup individual servings of fruit juices, fruits and desserts.
- Clean counters, food preparation and setup areas, serving carts, etc.
- Sets up tables neatly and properly.
- Waits on tables, taking orders and serving food properly with courtesy.
- Observes all sanitary and safety precautions in the performance of duties.
- Check outgoing plates for menu conformity and neatness.
- May serve for special parties and events and will pass 10am Snacks in Health Center.
- Keep necessary meal records on guests filling out guest meal slips correctly.
- Bussing and cleaning dining room tables after meal.

### **Education/License:**

- High School Diploma, GED or equivalent

### **Skills, Knowledge and Abilities:**

- Good verbal and communication skills.
- Ability to lift up to 30 lbs.
- Must be able to walk to all parts of the campus to deliver trays.
- Must be capable of wide range of hand, wrist and finger motions including pinching, grasping, and fingering required for such tasks as carrying supplies, equipment, trays, coffee pots and table ware.

**We invite you to visit our website at [www.westminstervillageinc.com](http://www.westminstervillageinc.com) to learn more about us and to apply.**