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## PROJECT UPDATE

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**TO:** WESTMINSTER VILLAGE RESIDENTS AND STAFF  
**FROM:** BARB NATHAN  
**DATE:** NOVEMBER 10, 2017

### Progress

As I dictate this, Human Resources is moving into its new area, the cosmetologists are providing services in the new Beauty Shop, the tables are filled with items to be put away in the Art Room and Michelle has moved into the new Clinic. The Resident Center rooms have all been in use this week. If you see blue painters tape on the walls, doors or frames, these are messages to the painter where some repair or cleanup needs to be done. We created a "punch list" that is work still to be finished or improved in all of these areas. Punch lists are done for every area when it opens and they serve as a communication of work still to be completed.

At Martin Health Center, the exterior sheathing is being put in place as has the water vapor protection barrier. Windows are going in on both the first and second floors and roofing is nearly complete. At the Village center entrance, the drywall finishing is being done as are mechanical/electrical/plumbing trimouts and floor installation. Door frames are being set and tiling is being done in the bathrooms. At the service entrance, exterior sheathing is being placed and the employee breakroom painting has occurred, as have mechanical/electrical/plumbing rough-ins.

Outside, the Village center entrance is nearly fully graded, the patio/porch slabs were poured this week and seeding was done around the carports and dining areas.

### Upcoming Work

At Martin Health Center, much of the work done in the last week will continue in the subsequent weeks. The window installation will hopefully be done within two weeks as that building needs to get enclosed to be winterized for ongoing work. At the Village center, flooring should be nearly complete within the next two weeks and casework placed. Window casework and sills are being placed and painting should be completed. It is hoped that the employee breakroom will open before Thanksgiving. At the service entrance, the mechanical/electrical/plumbing rough-ins will occur. Outside, landscaping work will continue, focusing on tree planting and large bush planting.

Thanksgiving week, which is the week of November 20<sup>th</sup>, will be a three-day work week. Until then you will see workmen on site on Saturdays but for the holiday they will take the entire four-day weekend.

**Of Note:** The asphalt has been placed in the areas between new cement and I have heard many positive comments regarding this. The permanent carport lighting for Building 1 will be complete by early next week.

As always, if you see ways in which we can improve safety during construction, we encourage you to let us know.